

(Informational/printing is optional)

WHAT TO EXPECT . . . Things you will want to know for 2019 – 2020

This communication is to help you know what to expect, when things will happen and what you can do to prepare for a positive and smooth start to the 2019 - 2020 school year!

Attached to this email you will find the Student Health Certificate (also on our website). It is imperative that this form and immunization records be completed and transmitted (faxed, emailed, mailed, hand delivered) to the Preschool office before school begins.

Our website, northbrookumcpreschool.com has additional information and forms for your family. Each form will indicate if it should be printed or if it is informational. Please look at each one carefully, print as needed, complete ALL information, make a folder "Northbrook" and place 100% of the documentation there, ready to bring on your Parent Night in August. *Only medical forms cited above can be submitted prior to Parent Night.*

Forms on our website:

Parent Night/Gradual Entry Schedule...Family Info Sheet... Student Health Certificate...Security Card Options...Tuition Express Enrollment...Book Nook Buddie Club...Stay & Play Orders...Authorization to Administer Medications...NAPP Membership...MOPS Enrollment

Aug 1: Email sent from Miss Jennifer welcoming you to the new school year with updated info.

Aug 1: Email sent from your child(ren)'s teacher(s). It will have class specific information for you

Aug 2 -16: Teachers will reach out to you by phone to be sure you have received these emails, review the **Gradual Entry (1s, 2s, 3 hr. 3s)** and **First Day (PreK Plus, PreKs, 4 hour 3s)** times & procedures and answer any questions. Families of 1s & 2s will be asked to schedule a "home visit" for your child to meet their teacher!

Aug 19 **or** 20: Parent Fair and Parent Meetings (detailed information on our website). Opportunity to "one stop shop" for t-shirts, book bags (**NO BACKPACKS AT PRESCHOOL**), Stay & Play days, Book Nook Buddies and join NAPP. PAYMENT WILL BE COLLECTED ELECTRONICALLY using TUITION EXPRESS (NEW PROCEDURE)

Aug 26 - 30: Gradual Entry Days & First Day Schedules (details on our website). There is **NO MORNING CARPOOL**. All parents will park (in designated areas) and walk their child in so that the children become familiar with the halls and their classroom location.

Aug 27: As older classes (3s – PreK Plus) complete their Gradual Entry day, they will begin full days.

Sept 3: Morning carpool routines (2s-PreK Plus) will begin and traffic patterns will be updated (9:15 start time) 1s do not participate in carpool. You will park at the appropriate doors (C building) and walk in